



JIS College of Engineering

(An Autonomous Institute)

Block 'A' Phase-III, Kalyani, Nadia, Pin-741235

Phone: (033) 2582-2865 Fax: (033) 2582-2138

Website: www.jiscollege.ac.in, Email: info.jiscollege@jisgroup.org

Office of the Controller of Examination

No: JISCE/CoE/2023-2024/006

Date-04.08.2023

NOTICE

Separate Supplementary Examination 2022-23

Separate Supplementary Examination Form Fill-up under Autonomous Status:

This is to inform all concerned that the Separate Supplementary Examination 2022-23 will be held from 21.08.2023 onwards under autonomous framework. The relevant examination schedule and guideline will be available in college website.

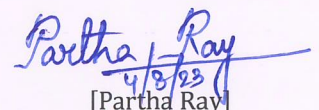
The examination form fill up for Special Supplementary Examination would as per following steps followed by approval of the competent authority.

1. Students are advised to clear all dues (if any) before filling up Examination Form
2. Upon verification/confirmation by account section (for semester fees approval) and verification/confirmation by respective Head of the Departments, the application form would be available in the student's login for all eligible students.
3. Students are requested to fill the examination application from online through their login.
4. On submission of the form online by the student, the students are advised to pay their examination fees online through student dashboard in the college website.
5. Upon verification/confirmation by account section (for exam fees approval), the students will be eligible to download the admit card.
6. The regular and backlog form have to be filled up separately by the students.
7. After payment of the fee(s) student must download the form and fees payment acknowledgement for future reference.
8. Students are also advised to submit the send Examination Application Form, Exam Fees payment acknowledgement receipt to examination cell.

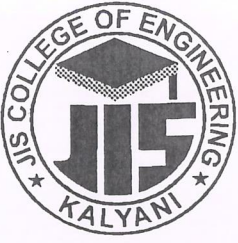
The milestones for examination process till appearing from student point will be as follows:

Sl.	Type of Activities	Time Period
1.	Online Form Fill up	In Between 07.08.2023 - 11.08.2023
2.	Online Admit Card Generation	16.08.2023
3.	OFFLINE Theory Examination	In Between 21.08.2023 - 25.08.2023

Fees for each candidate: Special Supplementary Examination : 1200/-


[Partha Ray]

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Memo No. JISCE/CoE/2023-2024/007

Copy to

1. PA to Principal Office for kind information of The Principal, JISCE.
2. Registrar for information.
3. All Deans for information.
4. All HODs for information and necessary action. They are required to communicate by all means to ensure that online fill up is over on or before 11.08.2023.
5. Library, JISCE for information.
6. T & P Cell, JISCE for information.
7. Accounts for information and necessary action.
8. Notice Board.
9. Hash Technology for information and to up load the notice in college website
10. Examination Cell Guard files for record.

Partha Ray
4/8/23

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